## APPROVE ENTERING INTO AN AGREEMENT WITH CATALYST PROMOTIONS FOR THE PURCHASE OF MESH BACKPACKS FOR CARL SCHURZ HIGH SCHOOL

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Catalyst Promotions for the purchase of Mesh Backpacks for Carl Schurz High School at a cost not to exceed \$58,500.00. Vendor was selected pursuant to a duly advertised bid solicitation (Specification # 01-250041). A written agreement for this purchase is available for signature. No goods may be received and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No:** 

01-250041

**VENDOR:** 

Catalyst Promotions 2746 N. Richmond Street Chicago, Illinois 60647

Contact Person: Kathleen S. Edens (773) 384-1506, Fax (773) 384-1506

Vendor Number: 31356

USER:

Carl Schurz High School 3601 North Milwaukee Avenue

Chicago, Illinois 60641

Contact Person: Mrs. Vicky Hansen (773) 534-3420

**TERM:** The term of this agreement shall commence on June 28, 2001 and shall end upon delivery of all backpacks.

**DESCRIPTION OF PURCHASE:** 

Goods: Mesh Backpacks by Admanco

Quantity: 3,000

Unit Price w/delivery: \$ 19.50

Total Cost Not to Exceed: \$ 58,500.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** Vendor agrees to comply with and be bound by the provisions of the Revised Remedial Plan for Minority and Women Business Enterprise Economic Participation (M/WBE Plan).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to: Carl Schurz High School: \$58,500.00 Fisc

**Budget Classification: Internal Accounts** 

Fiscal Year: FY02

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Natalye Paguin

Chief Purchasing Officer

Approved:

Paul G. Vallas

**Chief Executive Officer** 

Within Appropriation:

Kenneth C. Gotsch Chief Fiscal Officer

Approved as to legal form:

Marilyn F. Johnson

General Counsel