## APPROVE ENTERING INTO AGREEMENTS WITH THE CHINESE AMERICAN SERVICE LEAGUE, TUESDAY'S CHILD, FAMILY FOCUS, INC. AND PROMOTING GOOD BEHAVIOR FOR CONSULTING SERVICES TO THE EARLY CHILDHOOD FLEEP PROGRAM

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with Chinese American Service League, Tuesday's Child, Family Focus, Inc. and Promoting Good Behavior to provide parent outreach services to the Department of Early Childhood Education's Family Life Early Education Project (FLEEP) at a cost, in the aggregate, not to exceed \$181,919. These consultants were selected on a non-competitive basis because of their prior experience with the FLEEP program. Written agreements are currently being negotiated. No services shall be rendered and no payment shall be made to any consultant prior to the execution of such consultant's written agreement. The authority granted herein as to each consultant shall automatically rescind in the event a written document for such consultant is not executed within 60 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification No.: 02-250215

**CONSULTANTS:** 1. Chinese American Service League

310 W. 24<sup>th</sup> Place Chicago, IL 60616

Contact Person: Brenda Arksey

(312) 791-0418 Vendor # 45716

Not to Exceed \$55,000

3. Promoting Good Behavior 1341 191<sup>st</sup>. Street

Homewood, IL 60430 Contact Person: Evelyn Wilson

(708) 957-0604 Vendor #20168

Not to Exceed \$30,000

2. Family Focus

310 S. Peoria Suite 401

Chicago, IL 60607

Contact Person: Doris Heroff

(312) 421-5200 Vendor # 48890

Not to Exceed \$44,919

4. Tuesday's Child 4028 W. Irving Park Road

Chicago, IL 60641 Contact Person: Beth Miller

(773) 248-6394 Vendor #44841

Not to Exceed \$52,000

**USER:** Office of Early Childhood Education

125 South Clark, 9<sup>th</sup> Floor

Ronald Whitmore 553-1992

**TERM:** The term of each agreement shall commence on the date such agreement is signed and shall end on June 30, 2003. Each agreement shall have 3 options to renew for periods of 1 year each subject to Board approval.

SCOPE OF SERVICES: Each consultant shall recruit and provide training for parents who are expecting their first child within three months, or who have no other children other than below five years of age, or whose children are not already being served by other early intervention programs. Services will include formal and informal parent child activities designed to enhance the participants' confidence as parents, to increase their knowledge and practical skills about parenting, and to link them with community, educational, social service, and health resource agencies. Coordination meetings will be conducted to discuss program activities, concerns, and other pertinent issues.

**DELIVERABLES:** Each consultant will provide a parent training program following their submitted program design. All program designs must include parent – child interaction. Each consultant shall submit a program report and a fiscal report. Consultants will ensure that parent surveys are completed as per FLEEP program guidelines.

**OUTCOMES:** Consultant's services will result in participants becoming more confident as parents, having increased knowledge and practical skills related to parenting, and being linked with community, educational, social service, and health resource agencies.

**COMPENSATION:** Each consultant will be paid 1/2 of the contract amount at the time of contract signing and the balance will be paid after review of required fiscal reports. Each consultant will be paid an amount not to exceed the dollar amount stated above, with the aggregate compensation to all consultants not to exceed \$181,919.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize Chief Early Childhood Programs Officer to execute all ancillary documents required to administer or effectuate these agreements.

AFFIRMATIVE ACTION: Pursuant to Section 6.2 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE), the Per contract and Category Goals method for M/WBE participation will be utilized. Thus, contracts for subsequent vendors from the pool created by this contract will be subject to compliance reviews on a contract-by-contract basis. Aggregated compliance of the vendors in the pool will be reported on a monthly basis.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to Early Childhood: \$181,919 Fiscal Year: 2003

Budget Classification: 0952-210-364-7933-5400 Fund: Early Childhood Block Grant

## **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Sean P. Murphy Chief Purchasing Officer

Within Appropriation:

Kenneth C. Gotsch Chief Fiscal Officer Approved:

Arne Duncan VMH
Chief Executive Officer

Approved as to legal form:

Marilyn F. Johnson