

March 26, 2003

**APPROVE THE PARTICIPATION OF NORTHWEST MIDDLE SCHOOL IN A FIVE DAY EDUCATIONAL TOUR OF WASHINGTON D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the participation of one hundred Northwest Middle School students in a five-day educational tour of Washington D.C. and authorize travel expenses related to the program.

**USER:** Northwest Middle School  
5252 West Palmer Street  
Chicago, Illinois 60639  
(773) 534-3250  
Dr. Annie Camacho

**PROGRAM:** A five day educational tour of Washington D.C. from May 26 to May 30, 2003

**EDUCATIONAL VALUE/OUTCOMES:** The purpose of this educational trip is to:

- Provide students a better understanding of, and exposure to our nation's capital.
- Have a basis to compare and contrast the role and function of our government with other political systems.
- Provide students first-hand experience with the workings of the three branches of government.
- Serve as a culminating activity to SG/CAS/CFS 14-A-1/2, 14-B-1/2/3, 14-C-3, 14-D-1/2, 16-A-2, and 16-B/C -1
- Enhance student's study of American History and the United States Constitution.
- Further pupil's awareness of themselves and their potential influence and contribution to society.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by Hemisphere Travel, Inc., Vendor # 47670

**COST:** The per pupil cost is \$399 which includes transportation, meals, hotel, costs, health and accident insurance, trip admission fees, and chaperones. The costs will be paid by the individual students, and money raised through fund-raising activities so that no pupil will be excluded for financial reasons. School chaperones are free for every ten students attending.

**CHAPERONES:** Supervision of students will be provided for this program pursuant to Board Report 02-0828-PO04 (Policy on Student Travel), including proper ratio of students to adults. Touring with the students will be Dr. Annie Camacho (Principal), Renee Bell (teacher), Michael Corrigan (teacher), Dorne Eastwood (teacher), Adriana Lugo (teacher), Edward Patock (teacher), Antonio Pazaran (teacher), Larry Purcell (teacher), Michael Sanchez, (teacher), and Samuel Washington (teacher).

**PARENTAL CONSENT:** Written parental consent and release forms for each student are on file at Northwest Middle School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

**LSC REVIEW:** This action was approved by the LSC for Northwest Middle School on September 11, 2002.

**FINANCIAL:** No cost to the Chicago Public Schools at this time.

**GENERAL CONDITIONS:**

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

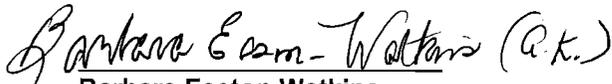
Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**



**Barbara Easton Watkins**  
**Chief Education Officer**

**Approved:**



**Arne Duncan**  
**Chief Executive Officer**

**Within Appropriation:**



**Kenneth C. Gotsch**  
**Chief Fiscal Officer**

**Approved as to legal form:**



**Marilyn F. Johnson**  
**General Counsel**