## APPROVE ENTERING INTO AN AGREEMENT WITH LOWERY MCDONNELL COMPANY TO PROVIDE OFFICE/CLASSROOM AND LIBRARY FURNITURE

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Lowery McDonnell Company to provide office/classroom and library furniture to the Department of Operations at a cost not to exceed \$4,176,216.43 for a 2-year period. Vendor was selected on a competitive basis pursuant to a duly advertised Bid Solicitation (Specification No.03-250281). A written agreement for this purchase is available for signature. No goods may be ordered and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NO.: 03-250281

**VENDOR**: Lowery McDonnell Company

1280 Mark Street

Bensenville, Illinois 60106

(630) 227-1000

Contact Person: Scott Mills

Vendor #: 33924

**USER:** Department of Operations/Capital Planning

125 South Clark Street, 16th Floor

Chicago, IL 60603

Contact Person: Sonya Griffin

**TERM:** The term of this agreement shall commence on April 1, 2004 and shall end March 31, 2006 with the Board having the option to extend the agreement for two (2) additional twelve (12) month periods.

**SCOPE OF SERVICES:** Vendor shall provide office, classroom and library furniture as itemized in the written agreement for all Chicago Public Schools including delivery, installation, labor, assembly and clean up.

**DELIVERABLES:** Lowery McDonnell Company shall deliver office, classroom and library furniture to the Chicago Public Schools for new schools, additions, modulars, leased facilities, renovation projects, and existing facilities. Vendor shall also install furniture, assemble furniture and clean-up as specified in the written agreement.

**OUTCOMES:** Lowery McDonnell Company's services shall result in the management of the ordering, delivery and installation of all furniture to be supplied to schools.

**COMPENSATION:** Vendor shall be paid as follows: based upon the actual items ordered at the specified unit prices in the written agreement in an amount not to exceed the sum \$4,176,216.43 for the 2-year term.

**AUTHORIZATION**: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION**: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE goals for the contract are: 26% total MBE and 5% total WBE.

The vendor has identified and scheduled the following firms and percentages:

Total MBE - 26%

Leeway Technologies, Inc. (AA) 439 E. 31<sup>st</sup> Street Chicago, IL 60616

certified through 11/01/04

Midwest Moving & Storage, Inc. (H)

1255 Tonne Road

Elk Grove Village, IL 60007 certified through 07/01/04

Total WBE - 5%

Office Installs.Com, Inc. 3049 W. Harrison Street

Chicago, IL 60612 certified through 10/01/04

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Operations: \$4,176,216.43 Fiscal Year: FY04&05

Budget Classification: 0944-458-000-9311-5400

Source of Funds: Capital Funds

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Meather A. Obora

**Chief Purchasing Officer** 

**Arne Duncan** 

Approved

**Chief Executive Officer** 

Within Appropriation:

Jóhn Maiorca

Chief Financial Officer

Ruth Moscovitch

**General Counsel**