July 28, 2004

## APPROVE ENTERING INTO AN AGREEMENT WITH SCHOOL TECHNOLOGY CONSULTANTS, INC. FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with School Technology Consultants, Inc. to provide consulting services to the Office of Academic Enhancement at a cost not to exceed \$36,000.00. Consultant was selected on a non-competitive basis because of its unique experience and background working on the Selective Enrollment High Schools Program project in prior years. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION: 04-250128

**CONSULTANT:** School Technology Consultants, Inc.

15629 Heather Court Orland Park, IL 60462 Roger W. Prietz, President

(708) 342-0161 Vendor #21153

**USER:** Office of Academic Enhancement

125 S. Clark St, 9<sup>th</sup> floor Chicago, IL 60601 Jack Harnedy, Officer (773) 553-2060

**TERM:** The term of this agreement shall commence on August 1, 2004 and shall end April 30, 2005. This agreement shall have 3 options to renew for periods of 1 year each. Costs for option periods will be negotiated for each period but shall not exceed 10% above the prior year's cost.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** Services will include database design, report generation, administrative and organizational assistance at meetings, training of Central Office staff as well as field staff, and other related services for the Selective Enrollment High Schools Program.

**DELIVERABLES:** Consultant shall provide complete and comprehensive dataset consisting of selective enrollment high schools student-applicant demographics, parent and student-applicant school preferences, and all of the following student-applicant academic variables: 7<sup>th</sup>-grade standardized test results, 7<sup>th</sup>-grade final grades in reading, mathematics, science, and social studies, 7<sup>th</sup>-grade attendance, and entrance exam results; and a comprehensive rank order list of student-applicants based on parent and student-applicant preferences and the student-applicant's final multiple of academic variables based on computer calculations.

**OUTCOMES:** Consultant's services will result in a successful implementation of the Selective Enrollment High School and Classical School Application Processes.

**COMPENSATION:** Consultant shall be paid as follows: Monthly payments according to the following schedule: \$3,200 upon signing of contract; \$3,600 in September, 2004; \$3,600 in October, 2004; \$4,800 in November, 2004; \$4,800 in December, 2004; \$4,800 in January, 2005; \$4,800 in February, 2005; \$4,800 in March, 2005; \$1,600 in April 2005; payments shall not to exceed a total compensation of \$36,000.00.

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**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Officer of Academic Enhancement to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The vendor for this contract is an independent consultant (100% non-minority)

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Office of Academic Enhancement \$36,000.00 Fiscal Year: 2005

Budget Classification: 0310-210-000-1028-5410 Source of Funds:

Requisition Number:

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

Arne Duncan

**Chief Executive Officer** 

Within Appropriation:

lóhn Maiorca

Chief Financial Officer

Approved as to legal form:

Ruth M. Moscovitch

**General Counsel**