## APPROVE ENTERING INTO AN AGREEMENT WITH ERIKSON INSTITUTE FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Erikson Institute to provide consulting services to the Office of Early Childhood Education at a cost not to exceed \$100,000. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT:** Erikson Institute

420 N. Wabash Avenue Chicago, IL 60611 Sam Meisels 312-893-7139 Vendor # 73654

**USER:** Office of Early Childhood Education

125 South Clark Street, 9th Floor

Chicago, Illinois 60603 Rachel G. Resnick 773-553-2012

TERM: The term of this agreement shall commence on November 22, 2004 and shall end January 15, 2005.

**SCOPE OF SERVICES:** Consultant will provide leadership and direction in the establishment of a program assessment committee that will formulate assessment parameters including multiple program facets such as child outcomes, parent involvement, and teacher assessment. The committee will also negotiate and monitor a contract with the selected research organization.

**DELIVERABLES:** Consultant will direct the creation of a small group of researchers, advocates, CPS, and CYS staff who will discuss and formulate the parameters for the program assessment. An outside organization will be selected to design the study and implement the first assessment.

**OUTCOMES:** Consultant's services will result in the development and implementation of a program assessment protocol that will be utilized to evaluate program effectiveness over a two to three year cycle. The program assessment information will assist in program planning and expansion.

**COMPENSATION:** Consultant shall be paid a sum not to exceed \$100,000 upon invoicing.

REIMBURSABLE EXPENSES: None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the vendor is a university.

LSC REVIEW: Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of Early Childhood Education: \$100,000 Fiscal Year: 2004-2005 Budget Classification: 0952-239-552-7930-5410 Source of Funds: Head Start Program

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

**Arne Duncan** 

**Chief Executive Officer** 

Within Appropriation:

John Maiorca

Chief Financial Officer

Approved as to legal form

Ruth Moscovitch
General Counsel