# APPROVE EXERCISING THE OPTION TO RENEW THE AGREEMENT WITH ASCL EDUCATIONAL SERVICES, INC.

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the option to renew the agreement with ASCL to provide consulting services to the Department of Education To Careers at a cost for the option period not to exceed \$125,000. A written document exercising this option is currently being negotiated. No payment shall be made to ASCL Educational Services, Inc. during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

### CONSULTANT:

ASCL Educational Services, Inc. 1147 East Wilson Avenue Salt Lake City, Utah 84105 (847) 903-2225 Marc McCulloch Vendor # 22812

#### **USER:**

Office of High School Programs, Education To Careers 125 South Clark Street, 12th Floor Chicago, IL 60603 (773) 553-2460 Jill Wine-Banks

**ORIGINAL AGREEMENT:** The original Agreement (authorized by Board Report 04-0825-PR18) in the amount of \$250,000 is for a term commencing September 1, 2004 and ending June 30, 2005 with the Board having 1 option to renew for a 1 year term. The original agreement was awarded on a non-competitive basis.

**OPTION PERIOD:** The term of this agreement is being extended for 1 year commencing August 1,2005 and ending July 31, 2006.

**OPTION PERIODS REMAINING:** There are no option periods remaining.

**SCOPE OF SERVICES:** During this option period, ASCL will provide school-based staff development and support to career and technical education teachers and staff at 12 career academies and 12 general high schools. ASCL will also develop and implement an evaluation tool to measure the effectiveness of the *Career Readiness Soft Skills Development* program.

**DELIVERABLES:** ASCL will provide staff development sessions for 24 participating schools and 6 citywide informational sessions. Program upgrades and maintenance of software and video supplementary materials will be provided free of charge for the length of the program. ASCL will also provide participating teachers with an updated version of grade-specific 30-week soft skills curriculum on CD ROM and a reproducible CD/DVD of video vignettes. ASCL will conduct program reviews and evaluations at each participating site consisting of pre and post tests for each grade level, situational judgment tests for each module, longitudinal case studies and student/teacher based focus groups. ASCL will provide written reports to the Department of Education To Careers detailing the usage of the *Career Readiness Soft Skills Development* program in February 2006 and June 2006. ASCL will also develop a tracking tool to gather and analyze data on the usage of the *Career Readiness Soft Skills Development* program. Initial data will be gathered at 12 career academies and 12 general high schools.

**OUTCOMES:** Through the *Career Readiness Soft Skills Development* program, teachers will receive the materials and training to assist students in learning and practicing crucial "soft" skills. Students will experience

how these skills impact their lives through interactive role playing and video enactments. At the end of the program, students will be equipped with the soft skills necessary to be successful in their lives beyond high school.

**COMPENSATION:** Consultant shall be paid as follows: monthly payments based on invoices not to exceed a total of \$125,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Officer of Education To Careers to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION**: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *full* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because *the contract scope is not further divisible*.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Education To Careers: \$125,000 Fiscal Year: 2005-2006

Budget Classification: 0410-269-619-8923-5410 Source of Funds: Grant

#### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

**Chief Purchasing Officer** 

Within Appropriation:

John Maiorca Chief Financial Officer

Approved as to legal form:

Patrick J. Rocks **General Counsel**  Approved:

Arne Duncan

**Chief Executive Officer**