FINAL 05-1116-PR16 December 21, 2005

# APPROVE ENTERING INTO AN AGREEMENT WITH CHERRYROAD TECHNOLOGIES INC. FOR CONSULTING SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with CherryRoad Technologies Inc. to provide consulting services to the Office of Technology Services, Department of Finance and the Department of Human Resources at a cost not to exceed \$16,953,060.00. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number: 05-250024

**CONSULTANT:** CherryRoad Technologies Inc.

2809 Butterfield Road
Oak Brook, Illinois 60523
Contact: Joseph Silberberg
Manager, Public Sector Sales
Telephone No.: (973) 402-7802

Vendor No.: 98920

**USER:** 1. Office of Technology Services

125 South Clark Street, 3<sup>rd</sup> Floor Chicago, Illinois 60603 Contact: Robert Runcie Chief Information Officer

Telephone No.: (773) 553-1336

3. Department of Human Resources 125 South Clark, 2<sup>nd</sup> Floor

Chicago, Illinois 60603
Contact: Ascencion V. Juarez
Chief Human Resources Officer
Telephone No.: (773) 553-1070

 Department of Finance 125 S. Clark Street, 14<sup>th</sup> Floor Chicago, Illinois 60603 Contact: John Maiorca Chief Financial Officer

Telephone No.: (773) 553-2700

TERM: The term of this agreement shall commence on January 1, 2006 and shall end December 31, 2008.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

# **SCOPE OF SERVICES:** Consultant will provide the following services:

- 1. Review and validate CPS' business requirements as related to the use of the PeopleSoft system.
- 2. Install and configure all PeopleSoft modules including HR, Payroll, Benefits, Candidate Gateway, Talent Acquisition Management, Learning Management and HR Portal to meet the Board's business requirements.
- 3. Utilize formal change management techniques to manage deployment and training for all Central Office and school based employees.
- 4. Convert and cleanse existing data from Legacy systems to the new system.
- 5. Convert existing reports and establish new reports.
- 6. Create new interfaces from the new system to all existing Legacy and third party systems.
- 7. Implement payroll internally or with an outsource vendor.
- 8. Deploy the new system to the Central and Area Offices employees and train employees in these locations on the system functionality and new business processes.
- 9. Deploy the new system to 600+ schools and train school employees on the module functionality and new business processes.

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- Design and support the installation of the technical infrastructure required to support the future HCM environment.
- 11. Implement the applications utilizing the new technical infrastructure.
- 12. Work with Managed services vendor who will host the application.

# **DELIVERABLES:** Consultant shall deliver the following:

- 1. Complete installation of all PeopleSoft modules.
- 2. Completed business requirements documentation for 100 plus HR/Payroll/Benefits processes.
- 3. Completed technical design specifications for all elements of the new system including system configuration, reports, interfaces, and customizations.
- 4. Project plans.
- 5. Communication/Change Management plans.
- 6. Readiness Assessment documentation.
- 7. Post-production support documentation and resources.
- 8. Technical environment documentation.
- Training documentation for computer based and class room training sessions that provides training for all 48,000 CPS employees.

**OUTCOMES:** Consultant's services will result in the complete installation of the following PeopleSoft modules and will ensure that they are in proper working order: HR, Payroll, Ben Admin, Time and Labor, Learning Management, ePerformance, eProfile, eProfile Mgr, Candidate Gateway(formerly known as eRecruit), Talent Acquisition Manager(formerly known as eRecruit Manager Desktop), eCompensation, eCompensation Mgr, eBenefits, ePay, HRMS Portal Pack, Community Portal, HR Helpdesk, Helpdesk Self Service, PeopleSoft Directory Interface, Online Marketing, Absence Monitoring.

**COMPENSATION:** Consultant shall be paid monthly upon invoicing in accordance with the pricing set forth in the agreement. Total compensation shall not exceed the sum of \$16,953,060.00.

#### REIMBURSABLE EXPENSES: None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Human Resources Officer, the Chief Information Officer and the Chief Financial Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for the contract include: 35% total MBE, 18% total African American, 10% total Hispanic, 7% total Asian and 5% WBE.

#### **Total MBE 35%**

#### **Total 18% African American**

SYNCH-SOLUTIONS 18% 211 W. Wacker Drive, Suite 300

Chicago, IL 60606

#### **Total 10% Hispanic**

NEXT GENERATION, INC. 10%

950 W. Huron Str., #504 Chicago, IL 60622

# Total 7% Asian

CLARITY CONSULTING GROUP, LLC
One IBM Plaza 330 N. Wabash, Suite 3200

Chicago, IL 60611

05-1116-PR16 FINAL **B2B STRATEGIC SOLUTIONS** 

32 E. Wacker Drive, Suite 3450 Chicago, IL 60601

**Total 5% WBE** 

RL Canning, Inc. 2.5%

1670 N. Claremont Street, Suite 304

Chicago, IL 60622

Four Corners of the World dba San Juan Star Travel

3066 W. Armitage Chicago, IL 60647

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Department of Human Resources: \$16,953,060.00 Fiscal Year: 2006

Budget Classification: 0710-467-000-9596-5410 Source of Funds: CIP Series 2005B

5%

2.5%

# **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

**Arne Duncan** 

**Chief Executive Officer** 

Within Appropriation:

John Maiorca

Chief Financial Officer

Approved as to legal form:

**Patrick Rocks** 

**General Counsel**