## APPROVE THE PARTICIPATION OF MARIA SAUCEDO SCHOLASTIC ACADEMY IN AN EDUCATIONAL TOUR TO WASHINGTON, D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of fifty (50) Maria Saucedo Scholastic Academy students in an educational tour to Washington, D.C. from April 21<sup>st</sup>-April 23<sup>rd</sup>, 2006 authorize travel expenses related to the program if any.

**USER:** Maria Saucedo Scholastic Academy

2850 W. 24<sup>th</sup> Blvd. Chicago, IL 60623 773) 534-1770 Mr. Gerald C. Klein

**PROGRAM:** 8<sup>th</sup> Grade Trip to Washington D.C.

**EDUCATIONAL VALUE/OUTCOMES:** To visit and learn from various sites in Washington D.C. and surrounding area.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by Tour Services Inc. P.O. Box 718 Hinsdale, IL.60522 (630) 325-5805.

**COST:** The per pupil cost is \$650.00 which includes transportation, meals, hotel, costs, health and accident insurance, trip cancellation insurance, etc.. The costs will be paid by each student.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03-0527-P001 ("Policy on Student Travel"), including proper ratio of students to adults.

Traveling with the students will be Saucedo Gerald Klein (teacher), Susan Lee (teacher), John Toman (teacher), Tyron Martinez (teacher), Arlene Moore (teacher), and Jim Frederick (coordinator).

**PARENTAL CONSENT:** Written parental consent and release forms for each student are on file at Maria Saucedo Scholastic Academy.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

LSC REVIEW: This action was approved by the LSC for Saucedo Academy School November 10, 2005

FINANCIAL: No cost at this time.

## **GENERAL CONDITIONS:**

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Barbara Eason-Wartins

Barbara Eason-Watkins Chief Education Officer

Noted:

John Maiorca

Chief Financial Officer

Approved as to legal form:

Patrick J. Rocks General Counsel **Arne Duncan** 

**Chief Executive Officer**