## APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH A- SAFEGUARD MAINTENANCE FOR WINDOW WASHING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the first option to renew the agreement with A- Safeguard Maintenance to provide window washing services for the 125 South Clark Street Building at a cost not to exceed \$61,000 for the one-year renewal term. A written renewal agreement for Vendor's services is currently being negotiated. No payment shall be made to Vendor during the renewal term prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

Specification No.: 04-250140

**VENDOR:** A- Safeguard Maintenance

P.O. Box 1326 Lisle, IL 60532 Michael Velasquez (630) 369-4662 Vendor # 30444

**USER:** Department of Operations/Real Estate

125 South Clark- 16th Floor

Chicago, IL 60603 Lori J. Woodman 773-553-2922

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report No. 04-1027-PR3) is for a term commencing November 1, 2004 and ending October 31, 2006 with the Board having two (2) options to renew for one-year periods. The original agreement was awarded pursuant to a duly advertised Bid Solicitation (Specification No. 04-250140).

**RENEWAL TERM:** The term of this agreement shall be renewed for the period commencing November 1, 2006 and ending October 31, 2007.

**OPTION TERMS REMAINING:** There is one (1) option to renew for a one-year term remaining.

**SCOPE OF SERVICES:** Vendor shall continue to provide window washing services for the 125 South Clark Street Building.

**DELIVERABLES:** Vendor shall continue to provide window washing services.

**OUTCOMES:** Vendor's services shall result in quality window washing services.

**COMPENSATION:** Vendor shall be paid upon invoicing in accordance with the unit prices indicated in the original agreement. Services for weekly cleaning of windows and doors on the first floor total \$36,400 annually and services for cleaning of interior and exterior windows for the entire building two times per year total \$24,600 annually; total compensation for the renewal term not to exceed \$61,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for the contract include: 26% total MBE and 5% total WBE.

The vendor has identified and scheduled the following firms and percentages:

Total MBE - 95%

A-Safeguard Maintenance (H) 2263 Ridgewood Rd. Lisle, Illinois 60532

certified through 12/01/2006

Total WBE - 5%

Stevenson Crane Service, Inc. 410 Stevenson Drive Bolingbrook, Illinois 60440

certified through 06/01/2006

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Operations: \$61,000

Fiscal Year: \$40,666.67 FY-06/07 Fiscal Year: \$20,333.33 FY-07/08 Budget Classification: 0643-210-000-4462-5400

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

06-0726-PR12

**Approved for Consideration:** 

**Chief Purchasing Officer** 

Within Appropriation:

John Maiorca Chief Financial Officer

Approved as to legal form

Patrick J. Rocks **General Counsel**  Approved:

**Chief Executive Officer**