## AMEND BOARD REPORT 06-0726-PR1 AMEND BOARD REPORT 05-0727-PR1

# APPROVE ENTERING INTO AN AGREEMENT WITH COMPUTER DISCOUNT WAREHOUSE-GOVERNMENT (CDW-G) FOR THE PURCHASE AND LEASE OF COMPUTER PRINTERS

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Computer Discount Warehouse-Government (CDW-G) for the purchase of computer printers and associated supplies for use by all area instructional offices, central office departments, and schools, at a cost not to exceed \$3,000,000. Vendor was selected on a competitive basis pursuant to Board Rule 5-4.1 pursuant to a duly advertised Request for Proposal (Specification 05-250011). This contract is subject to the Board's Strategic Sourcing Policy. A written agreement for this purchase is currently being negotiated. No goods may be ordered or received and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to 1) Add the leasing option to this agreement which was included in the original RFP and CDW-G's RFP response. 2) Include LaSalle Systems Leasing Inc. as the leasing agent for Computer Discount Warehouse-Government (CDW-G) and 3) Correct the vendor number for CDW-G. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event a written amendment is not executed within 90 days of the date of this Board Report. Information pertinent to this amendment is stated below.

This amendment is necessary in order to authorize the Board's General Counsel to include an indemnity from the Board to CDW-G in the agreement.

#### **SPECIFICATION #: 05-250011**

**VENDOR:** Computer Discount Warehouse- Government

230 North Milwaukee, Vernon Hills, IL 60061

866-339-2394

Sam Mekky, Field Account Executive

Vendor #63673

LaSalle Systems Leasing, Inc.

6111 N. River Road Rosemont, IL 60018

847-653-4640

Brett Felten Regional Manager

Vendor #91872

**USER:** All schools, areas, and central office departments.

Contact Person: Craig A. Holloway, Commodity Manager- 773-553-2903

**TERM:** The term of this agreement shall commence on August 1, 2005 and shall end July 31, 2007. This agreement shall have two (2) options to renew for periods of one (1) year each at the prices specified in the agreement.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

#### **DESCRIPTION OF PURCHASE AND LEASE:**

Vendor will provide computer printers and associated supplies to schools, area instructional offices, and central office departments at prices specified in the agreement. Users may purchase or lease goods at their option via requisition to Procurement and Contracts who will transmit a purchase order to the Vendor. School purchases that exceed \$25,000 must be approved by the AIO. Central Office purchases over \$25,000 must be approved by the appropriate Chief.

**OUTCOMES:** This purchase will result in the availability of computer printers and associated supplies for instructional and administrative use while obtaining standardization and volume discounts.

**COMPENSATION:** Vendor shall be paid in accordance with the unit prices contained in the agreement; not to exceed the sum of \$3,000,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment including any indemnities provided to the vendor by the Board. Authorize the President and Secretary to execute the agreement and amendment. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE goals for the contract are 26% total MBE, 16% total African American, 7.5% total Hispanic, 2% total Asian and 5% total WBE. The vendor has identified and scheduled the following firms and percentages:

This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE Goals for this contract are 26% total MBE (16% total African American, 7.5% total Hispanic, 2% total Asian) & 5% total WBE

The vendor has identified and scheduled the following firms and percentages:

**Total MBE% - 26%** 

#### African American - 16%

KBS Computer Services 418 Highland Road Matteson, IL 60443

certified through 09/01/05

#### Hispanic - 7.5%

Rico Computer Enterprises 7022 W. 73<sup>rd</sup> Street Chicago, Illinois 60638

certified through 07/01/05

#### Asian - 2%

Systems Solutions, Inc. 3630 Commercial Avenue Northbrook. Illinois 60062

certified through 09/01/05

#### Total WBE - 5%

Advotek, Inc. d/b/a Computerland 148 Ogden Avenue

Downers Grove, Illinois 60515 certified through 09/01/05

**LSC REVIEW:** Local School Council approval will be applicable for any school desiring to purchase computer printers.

FINANCIAL: Charge to various schools and departments.

Fiscal Years 2006-2007.

Budget Classification: 5730- Equipment, 5320- Supplies

Source of Funds: various

#### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Heather A. Obora

**Chief Purchasing Officer** 

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Approved

Arne Duncan

**Chief Executive Officer** 

Within Appropriation:

John Maiorca

**Chief Financial Officer** 

Approved as to legal form:

Patrick J. Rocks General Counsel