## APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENTS WITH VARIOUS VENDORS FOR THE PURCHASE OF LIBRARY BOOKS, REFERENCE BOOKS AND RELATED SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the first option to renew the agreements with various vendors for the purchase of Library Books, Reference Books and Related Services for use by the Chicago Public Schools, central office departments and all area offices at a cost not to exceed \$15,000,000.00 in the aggregate. These contracts are subject to the Board's Strategic Sourcing Policy. Written agreements for each vendor are currently being negotiated. No goods may be ordered or received and no payment shall be made to any Vendor during the option period prior to the execution of their written agreement. The authority granted herein shall automatically rescind as to each vendor in the event a written agreement is not executed by such vendor within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

**VENDORS:** 1. Baker & Taylor, Inc.

2550 West Tyvola Road; Suite 300 Charlotte, NC 28217 800-775-7930 Lee Ann Queen Vendor #11371

3. Children's Plus, Inc. 1387 Dutch American Way Beecher, IL 60401 708-946-4100 Daniel Walsh Vendor #31279

5. Heinemann Raintree Library 6777 Sea Harbor Drive Orlando, FL 32887 888-454-2279 Cheri Sandlin Vendor #27778

7. Rainbow Book Company 500 East Main Street Lake Zurich, IL 60047 800-255-0965 Michael Sherman Vendor #25596

9. The Rosen Publishing Group, Inc 29 East 21<sup>st</sup> Street New York, NY 10010 800-237-9932; Ext. 411 Andrew Moore Vendor #16434 2. Capstone Press 151 Good Counsel Drive, PO Box 669 Mankato, MN 56002 507-385-8486 Erin Scandrett Vendor #25462

4. Follett Library Resources, Inc. 1340 Ridgeview Drive McHenry, IL 60050 888-511-5114 Wayne Schumann Vendor #79776

6. Perma-Bound Books 617 East Vandalia Road Jacksonville, IL 62650 800-637-6581 Turk Glazebrook Vendor #13125

8. Scholastic Library Publishing, Inc. 90 Old Sherman Turnpike Danbury, CT 06816 800-621-1115; Ext 6961 Kathy Brown Vendor #90280

**USERS:** All schools and departments of the Board of Education of the City of Chicago Public Schools

c/o the Department of Procurement and Contracts

125 South Clark Street- 10<sup>th</sup> Floor

Chicago, IL 60603 773-553-2989

Commodity Manager: Lee Saulter

**ORIGINAL AGREEMENT:** The original Agreement (authorized by Board Report 06-0726-PR9 in an amount not to exceed \$15,000,000.00 is for a term commencing September 1, 2006 and ending August 31, 2008, with the Board having two (2) options to renew for periods of two (2) years each. Vendors were selected on a competitive basis pursuant to Board Rule 5-4.1.

**OPTION PERIOD:** The term of this agreement is being extended for a term commencing September 1, 2008, and ending August 31, 2010.

**OPTION PERIODS REMAINING:** Each agreement shall have one (1) option period of two (2) years remaining.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate each agreement with 30 days written notice.

**SCOPE OF SERVICES:** The various vendors will provide library books and reference books for school libraries, classroom libraries and curriculum supplements (e.g. after school programs, novels for classroom instruction) under the Strategic Sourcing initiative. The library books category includes print material only. In addition to library books, related services may be utilized as necessary from the vendors. Related services would include book processing, library automation, retrospective conversion, automated services (for ordering, invoicing, payment, claiming), technical support, collection development.

**OUTCOMES:** The vendors will provide a wide range of library and other non-textbooks for use throughout CPS schools and administrative offices. Related services as described in the scope of services would also be available. The schools and administrative offices will benefit from the price discounts, increased choice in materials and other incentives outlined in the agreements.

**COMPENSATION:** Vendors shall be paid in accordance with the prices and deliverables stated in their respective agreements. The total compensation payable to all vendors shall not exceed \$15,000,000.00 in the aggregate.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate the agreements.

**AFFIRMATIVE ACTION:** Pursuant to Section 6.2 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan), the Per Contract and Category Goals method for M/WBE participation will be utilized. Thus, contracts for subsequent vendors from the pool created by this contract will be subject to compliance reviews on a contract-by-contract basis. Aggregated compliance of the vendors in the pool will be reported on a monthly basis.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to various schools and departments Fiscal Year: 2008-2009

Budget Classification: Various 2009-2010

Requisition Number:

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness -- The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from

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time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

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**Approved for Consideration:** 

Heather A. Obora
Chief Purchasing Officer

Within Appropriation:

Pedro Martinez

**Chief Financial Officer** 

Approved as to legal form:

Patrick J. Rocks General Counsel Approved:

**Arne Duncan** 

**Chief Executive Officer**