## RATIFY EXERCISING A TWO-YEAR OPTION TO RENEW WITH RELATIONAL TECHNOLOGY SERVICES DBA RELATIONAL TECHNOLOGY SOLUTIONS (RTS) FOR APPLICATION MAINTENANCE AND PROGRAMMING SUPPORT SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify exercising a two-year option to renew with Relational Technology Services dba Relational Technology Solutions (RTS) to provide application maintenance and programming support services to Information & Technology Services at a cost not exceed \$300,000.00. Vendor was selected on a non-competitive basis because of the proprietary services it provides in Interactive Voice Response installation and support for the Chicago Public Schools' call center environment. A written document exercising this two-year option is currently being negotiated. No payment shall be made to Vendor during the option period prior to the execution of the written renewal agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety days of the date of this Board Report. Information pertinent to this option is stated below.

**VENDOR:** Relational Technology Services dba Relational Technology Solutions

1070 Polaris Parkway, Suite 200

Columbus, Ohio 43240 Contact: Pete Milano

Telephone No.: (847) 637-2337

Vendor No. 80498

**USER:** Information & Technology Services

125 South Clark, 3rd Floor Chicago, Illinois 60603

Contact: Robert W. Runcie, Chief Information Officer

Kathryn Zalewski, ITS Telecommunications Director

Telephone No.: (773) 553-1300

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 07-0822-PR10) in the total of \$465,000.00 commenced on December 27, 2007 and shall end on June 30, 2008. This agreement shall have unlimited options to renew for maintenance and call center department(s) programming requests only. The cost for annual maintenance and call center department (s) programming requests shall not exceed \$150,000.00

**OPTION PERIOD:** The maintenance services and call center department(s) programming requests is the only portion of this agreement being extended for a period of two years, commencing on July 1, 2008 and ending June 30, 2010.

**OPTION PERIODS REMAINING:** There are unlimited options to renew for application maintenance and programming support services remaining.

SCOPE OF SERVICES: RTS will continue to provide application maintenance and as-needed software programming for existing, enhanced, or new CPS Call Center applications, including, but not limited to, Call Management System (CMS), any CMS enhanced reporting, Human Resources Substitute Teacher Absence, Substitute Educational Support Personnel (ESP) Absence, Substitute Availability Application, Payroll Inquiry Application, and School Out-Dial Application.

**DELIVERABLES:** RTS will continue to provide application maintenance and as-needed software programming for existing, enhanced or new CPS Call Center applications, including but not limited to, Call Management System (CMS), any CMS enhanced reporting, Human Resources Substitute Teacher Absence, Substitute Educational Support Personnel (ESP) Absence, Substitute Availability Application, Payroll Inquiry Application and School Out dial Application.

As-needed software programming will be funded by the end user department via the Board's 124 funding mechanism. Programming requests will require specific scopes of work and corresponding quotes.

**OUTCOMES:** The support of these applications will continue to provide the Board with consistent customer service, streamlined operations, maximum use of existing computer, and telephone systems and increased access to information (24 hours per day, 7 days per week).

**COMPENSATION:** Vendor shall be paid upon invoicing, in an annual amount not to exceed \$150,000.00; total not to exceed \$300,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Information Officer to approve future renewals of the maintenance agreement where the cost of the annual option period is \$20,000.00 or less.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Remedial Program for Minority and Women Business Enterprise Contract Participation (M/WBE Program). The M/WBE participation for the contract includes: 35% total MBE, and 5% WBE. This will be fulfilled through indirect participation.

The vendor has identified and scheduled the following firms:

Total MBE-35%

Ossanna Consulting Group, Inc. 2775 Algonquin Road, Suite 260 Rolling Meadows, IL 60008

Total WBE -5%

Directions Training Center, Inc. 2625 Butterfield Road Suite 209E Oak Brook, IL 60523

LSC REVIEW: Local School Council approval is not applicable to this Report.

FINANCIAL: Charge to Information & Technology Services: \$300,000.00

12540-115-56105-254501-000000 \$150,000.00 FY09 12540-115-56105-254501-000000 \$150,000.00 FY10

\$300,000.00

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3, which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Opa/ L. Wails

Chief Purchasing Officer

Within Appropriation:

Pedro Martinez

Chief Financial Officer

Approved as to Legal Forn

Patrick Rocks General Counsel Approved:

Arne Duncan

**Chief Executive Officer**