# APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH NEWBERRY LIBRARY

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the first option to renew the agreement with Newberry Library to provide consulting services to The Office of High School Programs Department of Teaching and Learning at a cost for the option period not to exceed \$130,000. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

#### **CONSULTANT:**

Newberry Library 60 West Walton Chicago, IL 60610 (312) 255-3569 Vendor # 37355

Contact: Rachel Rooney

#### **USER:**

Office of High School Programs
Department of High School Teaching and Learning
125 S. Clark Street, 16<sup>th</sup> Floor
Chicago, Illinois 60603
Contact: Gamila Williams
(773) 553-6386

**ORIGINAL AGREEMENT:** The original Agreement (authorized by Board Report 07-1024-PR20) in the amount of \$130,000 is for a term commencing November 30, 2007 and ending November 29, 2008 with the Board having 2 option(s) to renew/extend for 1 year term(s). The original agreement was awarded on a noncompetitive basis because consultant was identified as the service provider in the Teaching American History Grant received from the U.S. Department of Education.

**OPTION PERIOD:** The term of this agreement is being extended for 1 year commencing November 30, 2008 and ending November 29, 2009.

**OPTION PERIODS REMAINING:** There is one option remaining for a period of one year.

**SCOPE OF SERVICES:** Consultant will continue to provide the following services to a select group of AP United States History teachers:

- Collaborate with Chicago Public Schools to coordinate the work of partner organizations to deliver U.S. History seminars as well as other history-related portions of teacher training
- Provide professional development seminars and workshops to CPS AP teachers

**DELIVERABLES:** Consultant will continue to provide the following deliverables:

- Collaborate with partners to provide Professional Development for AP teachers
- Coordinate content-based professional development sessions with teachers
- Arrange services of external faculty for professional development activities
- Provide an Academic Director for 33% of his/her work time at Newberry Library
- Provide a Project Co-Manager at 33% of his/her work time at Newberry Library
- Provide an Administrative Assistant at 50% of his/her work time at Newberry Library
- Provides books, materials, etc. for professional development

**OUTCOMES:** Consultant's services will result in rigorous, content-based professional development activities for AP U.S. History teachers in order to increase teacher knowledge and build capacity of AP instruction.

**COMPENSATION:** Consultant shall be paid upon receipt of invoices as follows: in two evenly divided payments not to exceed the sum of \$130,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Executive Officer to execute all ancillary documents required to administer or effectuate this renewal agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 3.7 of the Revised Remedial Plan for Minority and women Business Enterprise contract Participation (MWBE Plan) this contract is exempt form review because the consultant is a not-for-profit.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to: Office of High School Programs Department of Teaching and Learning: \$130,000.00

Budget Classification: 13732 336 54125 111036 500956 Fiscal Year: 2008

Requisition Number: TBD Source of Funds: NCLB-Title V

### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Opal L. Walls

Chief Purchasing Officer

Within Appropriation:

Pedro Martinez

**Chief Financial Officer** 

Approved as to legal form:

Patrick J. Rocks General Counsel Approved:

Arne Duncan

**Chief Executive Officer**