# APPROVE EXTENDING THE AGREEMENT WITH TRANSPAR MANAGEMENT SERVICES, LLC

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve extending the agreement with Transpar Management Services, LLC to provide student transportation management services to Chicago Public Schools at a cost for the extension period not to exceed \$2,077,595.76. A written extension document is currently being negotiated. No payment shall be made to Consultant during the extension period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this extension is stated below.

### **VENDOR:**

1) Transpar Management Services, Llc 18 Sw 3rd St., #200 Lees Summit, Mo 64063 Ruth A. Newby 816-524-2033

Vendor # 16185

#### USER:

Chief Operating Officer 125 South Clark Street 16th Floor Chicago, IL 60603 Robert Runcie 773-553-1519

# **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 05-0824-PR6, as amended by Board Report 06-0125-PR2) in the amount of \$5,553,333.00 is for a term commencing December 1, 2005 and ending September 30, 2008, with the Board having one option to renew for a one year period. The Agreement was renewed (authorized by Board Report 08-0723-PR11) in the amount of \$2,077,595.76 for a term commencing October 1, 2008 and ending September 30, 2009. The original agreement was awarded on a competitive basis pursuant to duly advertised Request for Proposals (Specification No. 05-250014).

### **OPTION PERIOD:**

The term of this agreement is being extended for one year commencing October 1, 2009 and ending September 30, 2010.

### **OPTION PERIODS REMAINING:**

There are no option periods remaining.

# **SCOPE OF SERVICES:**

Consultant will continue to provide overall management services for the Student Transportation Program ("Program"), including but not limited to, the following:

- a) Manage and supervise the Program as established by the Board in accordance with all policies and procedures;
- b) Prepare short and long-time plans, policies and procedures for Board approval;
- c) Work with Board to maintain information systems that permit student transportation eligibility verification:
- d) Develop and monitor the annual transportation budget for approval by the Board;

- e) Assist the Chief Administrative Officer in designing bus provider contracts and implement and monitor such contracts;
- f) Ensure that sufficient numbers of buses and drives are available when school starts and at all times thereafter;
- g) Monitor bus vendor compliance with all terms and conditions set forth in the bus contracts;
- h) Develop strategies to implement efficient bus routing/scheduling;
- i) Develop and implement a system to monitor bus vendor performance;
- j) Operate an efficient complain and inquiry resolution system;
- k) Process bus vendor invoices accurately and timely
- I) Collect and maintain all operating and performance data required to comply with all Board, City, State, and Federal reporting requirements with a schedule of report deadlines approved by the Board;
- m) Recruit, train and develop sufficient management, human resource, data analysis and general administrative staff to supervise and support the management of the Program;
- n) Assign substitute Child Welfare Attendants and Bus Aides upon notification by the Board;
- o) Assume management and oversight of the Board's Fleet Management vehicles consolidating the CPS Driver Education vehicles into the Program; and
- p) Assume management and oversight of the State of Illinois Parent/Guardian Pupil Transportation Program.

### **DELIVERABLES:**

Consultant will continue to deliver monthly, quarterly and yearly management reports as specified and detailed in the written agreement, including performance reviews of bus operations, costs, budget, safety, reliability, services efficiency, vendor oversight, customer services and initiative.

#### **OUTCOMES:**

Consultant's services will result in efficient management of the Program.

# **COMPENSATION:**

Consultant shall be paid during this extension period as follows: monthly not to exceed the sum of \$173,132.98; total compensation not to exceed the sum of \$2,077,595.76.

# **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written extension document. Authorize the President and Secretary to execute the extension document. Authorize Chief Administrative Officer to execute all ancillary documents required to administer or effectuate this extension document.

#### **AFFIRMATIVE ACTION:**

The M/WBE goals for this contract include 35% total MBE and 5% total WBE. The Waiver Committee recommends that a partial waiver of the WBE participation goal for this contract be granted as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation be granted because the contract scope is not further divisible.

The vendor has, however identified and scheduled the following firms and percentages:

Total MBE - 38.6%

Tidy International 30 W. 260 Butterfield # 207 Warrenville, IL 60555

Midwest Benefit Communications, Inc. 330 S. Wells, Suite 1404 Chicago, IL 60606

Serville Temporary Services 180 N. Michigan Avenue, Suite 1510 Chicago, IL 60601

Sutton Ford 21315 Central Ave. Matteson, IL 60443

**Total 3.1% WBE**Meridian Travel Services, Inc. 2407 W. 22nd Street
Oak Brook, IL 60523

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

### **FINANCIAL:**

Charge to Student Transportation: \$2,077,595.76 Source of Funds: General Education Funds

11870-115-54125-255004-000000-2010

\$2,077,595.76

#### **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Opal L. Walls

**Chief Purchasing Officer** 

Within Appropriation:

PEDRO MARTINEZ

Chief Financial Officer

Approved:

Ron Huberman

**Chief Executive Officer** 

Approved as to Legal Form:

PATRICK J. ROCKS General Counsel

4