# AMEND BOARD REPORT 09-0722-PR5 APPROVE ENTERING INTO AN AGREEMENT WITH HARRISON AND COMPANY FOR THE PURCHASE OF EARLY CHILDHOOD FURNITURE AND MISCELLANEOUS CHILDREN'S ITEMS

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Harrison and Company for the purchase of early childhood furniture and miscellaneous children's items for the Department of Facilities at a cost not to exceed \$2,000,000 per year. Vendor was selected on a competitive basis pursuant to a duly advertised Bid Solicitation (Specification No.:09-250000). A written agreement for this purchase is available for signature. No goods may be ordered or received and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this <u>amended</u> Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to correct the end date of the term.

**Specification Number**: 09-250000

Contract Administrator: Carol Scaggs / 773-553-2290

**VENDOR:** 

Vendor # 20899 Harrison And Company 2421 South 25th Ave Broadview, II 60155 Mary Grace Harrison 888-345-4005

708-345-4010

# **USER:**

Facility Operations & Maintenance 125 South Clark Street 16th Floor Chicago, IL 60603

Contact: Melinda Venditti

Phone: 773-553-2961

#### TERM:

The term of this agreement shall commence on August 1, 2009 and shall end September 30, 2011 July 31, 2011. This agreement shall have one option to renew for a period of one year.

#### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

## **DESCRIPTION OF PURCHASE:**

Goods: various early childhood furniture and miscellaneous children's items

Quantity: as needed by Board

Unit Price: as indicated in the contract

Total Cost Not to Exceed: \$2,000,000 per year

#### **OUTCOMES:**

This purchase will result in quality early childhood furniture.

#### **COMPENSATION:**

Vendor shall be paid in accordance with the unit prices contained in the agreement; not to exceed the sum of \$2,000,000 per year.

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

## **AFFIRMATIVE ACTION:**

This contract is in full compliance with the requirements of the Board's Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The M/WBE goals for this agreement are: 30% total MBE participation and 7% total WBE participation.

The vendor has identified the following:

## Total MBE - 30%

Aztec Supply 5024 West 67th Street Chicago, Illinois 60638 Contact: Dan Marquez

Discovery Promotions 3108 South Route 59 Naperville, Illinois 60564 Contact: Marsuzette Walker

## Total WBE - 70%

Harrison and Company 2421 South 25th Avenue Broadview, Illinois 60155

## LSC REVIEW:

Local School Council approval is not applicable to this report.

# **FINANCIAL:**

Charge to Facilities: \$2,000,000

Fiscal Year: FY10

Source of Funds: Capital Funds

12150-499-54105-254403-000000-2010 \$2,000,000.00

CFDA#: Not Applicable

# **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Opal L. Walls

**Chief Purchasing Officer** 

Within Appropriation:

CHRISTINA HERZOG

**ACTING CHIEF FINANCIAL OFFICER** 

Approved:

Ron Huberman Chief Executive Officer

Approved as to Legal Form

PATRICK J. ROCKS General Counsel