## **AMEND BOARD REPORT 09-0624-PR1**

APPROVE EXCERCISING THE SECOND OPTION TO RENEW THE AGREEMENT WITH COMPUTER DISCOUNT WAREHOUSE- GOVERNMENT (CDW-G) FOR THE PURCHASE OF SOFTWARE LICENSES FOR ALL MICROSOFT SOFTWARE AND OTHER NON-MICROSOFT SOFTWARE

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the second option to renew the agreement with CDW-G for the purchase of software licenses for all Microsoft products through the Microsoft Academic Select Agreement, the Microsoft School Agreement and other non-Microsoft off-the-shelf software for use by all regional, central office departments and schools, at a cost not to exceed \$6,000,000.00 A written renewal agreement for this matter is currently being negotiated. No payment shall be made to Vendor prior to the execution of the written renewal agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This December 2009 amendment is necessary to allow for payments past the expiration date of the agreement, pursuant to lease or financing schedules that are signed during the term of the agreement.

**VENDOR:** Computer Discount Warehouse-Government

230 North Milwaukee, Vernon Hills, IL 60061

1-866-888-2239

Bradley Huffman, Education Sales Manager

Vendor# 63673

**USER:** All schools, regional and central office departments.

Contact Person: Craig A. Holloway, Commodity Manager—773.553.2903

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 04-1215-PR3 as amended by 07-1114-PR1) in an amount not to exceed \$10,000,000.00 is for a term commencing on the date the agreement was signed and ending June 30, 2008 with the Board having 2 option(s) to renew for 1 year term(s). The agreement was renewed for a period commencing July 1, 2008 and ending June 30, 2009 (authorized by Board Report 08-0625-PR3 as amended by 09-0527-PR13). The original agreement was awarded on a competitive basis pursuant to Board Rule 5-4.1.

**OPTION PERIOD:** The term of this agreement is being extended for one (1) year commencing July 1, 2009 and ending June 30, 2010.

**OPTION PERIOD REMAINING:** There are no option periods remaining.

SCOPE OF SERVICES: CDW-G will continue to serve as an administrative agent for various software license providers and as a direct vendor for shrink wrap software. CDW-G will invoice the Board monthly for software licenses for Microsoft products through the Microsoft Academic Select Program and the Microsoft Campus Agreement Program. Vendor will provide software licenses to all installation vendors for the installation of all Microsoft products on CPS computer hardware. Schools, regional and central office Departments shall be allowed to purchase other Microsoft products and non-Microsoft off the shelf software at their option via requisition to Procurement and Contracts which will mail a purchase order to the vendor. Purchases of software for schools shall be consistent with the school's technology plan and the implementation of the school's improvement plan (S.I.P.) Purchases that exceed \$25,000.00 must be approved by the AIO. In the Central Office, purchases that exceed \$25,000 must be approved by the appropriate Chief.

**DELIVERABLES:** CDW-G will continue to act as a licensing agent of Microsoft and other software vendors to facilitate the sale of software licenses to CPS.

OUTCOMES: This agreement will result in centralizing and simplifying the acquisition of software and

licenses for all Microsoft products and commercial off-the shelf software for use by all area offices, central office departments, and schools.

**COMPENSATION:** Vendor shall be paid in accordance with the unit prices contained in the agreement; not to exceed the sum of \$6,000,000.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Purchasing Officer and Chief Information Officer or his/her designee to execute any license agreements with the manufacturer of the software purchased by the Board and any ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION**: This contract is in full compliance with the goals required by the Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE goals for the contract are: 22.5% total MBE and 5% total WBE.

The vendor has identified and scheduled the following firms and percentages:

Total MBE% 22.5%

KBS Computer Services, Inc. 4749 Lincoln Mall Drive, Suite 503 Matteson, Illinois 60443

Rico Enterprises, Inc. 800 North Clark Street, Suite 323 Chicago, Illinois 60610

Betis Group 6711 Lee highway Suite M-2 Arlington, VA 22205

Total WBE% - 5%

Advotek Inc. 148 Ogden Avenue Downers Grove, Illinois 60515

The Douglas Stewart Company 2402 Advance Road Madison, Wisconsin 53718

Liquid PC 124 Hentage Avenue U2 Portsmouth, NH 03801

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to various schools and department: \$6,000,000.00

Fiscal Year: 2008-2009

Budget Classification: 5730-Equipment, 5320-Supplies, 5311-Software Licenses

Source of Funds: Various

**GENERAL CONDITIONS:** Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Opa/L. Walls

Chief Purchasing Officer

Within Appropriation:

Christina Herzog Pedro Martinez

Acting Chief Financial Officer

Approved as to legal form: PLX.

Patrick J. Rocks General Counsel Approved:

Ron Huberman

**Chief Executive Officer**