# APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH VERSI FIT SOFTWARE LLC FOR DASHBOARD SUPPORT AND ENHANCEMENTS

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the first option to renew entering the agreement with Versi Fit Software LLC to provide support and enhancement services on the CPS Dashboard application for Information & Technology Services, at a cost not to exceed \$600,000.00. A written renewal agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written renewal agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: Versi Fit Software LLC

103 W. College Avenue, Suite 923

Appleton, WI 54912

Contact Name: Michael Restle Phone Number: (920) 882-1904

Vendor No.: 69009

**USER:** Information & Technology Services

125 S. Clark Street, 3<sup>rd</sup> Floor Contact Name: Craig Lynch Phone Number: (773) 553-1300

Strategy and Planning 125 S. Clark Street, 15<sup>th</sup> Floor Contact Name: Katherine Menendez Phone Number: (773) 553-3574

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 09-0826-PR14) in the amount of \$600,000.00 was for a term commencing July 21, 2009 and ending on June 30, 2010, with the Board having two options to renew, each for a period of one (1) year. Consultant was selected on a noncompetitive basis because of its expertise in systems integration and in supporting its proprietary data model.

**OPTION PERIOD:** The term of this agreement is being extended for one (1) year commencing on July 1, 2010 and ending on June 30, 2011.

**OPTION PERIODS REMAINING:** There is one option remaining to renew for one additional year remaining.

**SCOPE OF SERVICES:** The Consultant shall continue to provide the K-12 data model, a packaged relational database specific to education, to the Board to enable the creation of an enterprise data warehouse. The Consultant will work with the Board to ensure the installation and functionality of these components on Board infrastructure. The Consultant will provide services and resources related to the design, development, testing, deployment, user training, knowledge transfer, initial maintenance, and software for a data warehouse and business intelligence (BI) solution.

#### **DELIVERABLES:**

### **Data Warehouse**

The Consultant will advise the Board in the overall design and implementation of the end to end technical architecture and sourcing strategy to implement a business intelligence solution.

### **Metrics and Reports**

The Consultant will create reports for key indicators as well as migrate existing key indicator reports into

the business intelligence solution.

#### **User Interface**

The Consultant will work with the Board to understand requirements and provide a customizable and secure user interface.

## Deployment/ user training

The Consultant will create a deployment and training plan for the Dashboard launch. The Consultant will provide training for the Dashboard.

# **Knowledge Transfer**

The Consultant will provide sufficient knowledge transfer to the Board's technical, administrative, and educational staff to perform maintenance and system improvements on the phase 3 environment.

#### **Maintenance**

The Consultant will provide maintenance of the phase 3 environment as the knowledge transfer takes hold. The Consultant will provide adequate staff to both provide knowledge transfer and maintenance for the period of time until the Board is satisfied with the completeness of the knowledge transfer.

**OUTCOMES:** Consultant's services will provide principals, area instructional officers, and central office administrators with compelling, actionable data to make management decisions. An easy-to-use interface will be created to allow users to access information on key metrics related to their organization, including student attendance, test scores, grades, and behavior. As a key outcome of this work, the Board will be able to better understand the true state of our schools, areas, and the district as a whole. The efficacy of programs to target key metrics such as student attendance can be tested in near-real time, allowing the Board to direct funds to truly move core strategies.

**COMPENSATION:** Consultant shall be paid upon monthly invoicing as specified in the renewal agreement. Total compensation to vendor shall not exceed \$600,000.00

# **REIMBURSABLE EXPENSES: None**

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this renewal agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for this contract include 35% total MBE and 5% total WBE.

VersiFit Software LLC has identified the following firms and percentages:

Total 35% MBE: Clarity Partners, LLC 35% 161 N. Clark Street, Suite 1750 Chicago, IL 60601

Total WBE 5%:
Freemark Consulting 5%
4715 Central Avenue
Western Springs, IL 60558

In addition, VersiFit Software LLC, has agreed to offer two internships in data entry and software testing to Chicago Public Schools students.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Information & Technology Services: \$600,000.00

Budget Classification: Children's First Fund \$600,000.00 FY11

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Opal L. Walls

Chief Purchasing Officer

Within Appropriation:

Diana S Ferguson Chief Financial Officer

Approved as to legal form: DUL

Patrick J. Rocks

Approved:

Ron Huberman

**Chief Executive Officer** 

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