# APPROVE ENTERING INTO AN AGREEMENT WITH THE CONCORD CONSULTING GROUP OF ILLINOIS, INC. FOR COST ESTIMATING SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with The Concord Consulting Group of Illinois, Inc. to provide cost estimating services to Department of Operations at a total cost not to exceed \$1,125,000. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number: 12-250007

Contract Administrator: Knowles, Miss Demetra / 773-553-2280

# **VENDOR:**

1) Vendor # 46678
CONCORD CONSULTING GROUP OF
ILLINOIS INC, THE
161 NORTH CLARK ST., STE 2050
CHICAGO, IL 60601
Eamon Ryan
312 424-0250
312-424-0252

#### **USER INFORMATION:**

#### Contact:

11860 - Facility Operations & Maintenance

125 South Clark Street 16th Floor

Chicago, IL 60603

Davis, Mr. Cory M.

773-553-2960

#### TERM:

The term of this agreement shall commence on the date the agreement is signed and shall end December 31, 2013. This agreement shall have three (3) options to renew for periods of twelve (12) months each.

#### **EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

# **SCOPE OF SERVICES:**

Vendor will provide cost estimating services for all work associated with school construction projects, whether by Operations and Maintenance, Capital or Public Building Commission including, but not limited to, the following:

Complete cost estimates.

Provide on-screen and digitizer take-offs and pricing including escalation rates/factors.

Derive material quantities and productivity units form Building Information Modeling (BIM) design environment.

Provide estimates at various milestones of the design life cycle, such as transfer estimates, 75% design, 100% design and out to bid ("OTB") estimates.

Provide assessment costing tables to supplement the CPS Biannual assessment tool to assist with long-term capital plan.

Review Job Order Costing Proposal for accuracy.

Provide accurate estimates including statistical analysis with respect to construction trends, material price changes, Leadership in Energy and Environmental Design ("LEED") requirements, environmental, labor disputes and other influences in the market place.

Provide the Schedule of Values ("SOV") for bid estimates and identify areas that might require increased project control efforts to mitigate front-end loading and over expenditures.

Review all change orders using Oracle Contracts Manager.

# **DELIVERABLES:**

Vendor will provide estimating services for demolition, renovation, new construction, and utilities for the entirety of the Board's portfolio, as required during various phases of design and during construction to review and validate the cost implications associated with base work and change management. The estimates will be organized by the updaetd 2010 Construction Standards Institute ("CSI") MasterFomat. Vendor's services will be delivered in a client focused manner, seamlessly and within a web-based integrated program management environment.

# **OUTCOMES:**

Vendor's services will result in accurate cost data and analysis which will enable the effective and efficient management of the Board's Capital Improvement Program and Operations and Maintenance Program.

#### **COMPENSATION:**

Vendor shall be paid as specified in the agreement; total compensation not to exceed the sum of \$1,125,000 which amount is inclusive of all reimbursable expenses.

# **REIMBURSABLE EXPENSES:**

Vendor shall be reimbursed for direct project expenses related solely to Project activities based upon actual expenses incurred upon review and approval of supporting documentation. The total compensation amount reflected herein is inclusive of all reimbursable expenses.

### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

# **AFFIRMATIVE ACTION:**

This contract is in full compliance with the goals required by the Remedial Program for Minority and Women Participation in Goods and Services Contracts (M/WBE Plan). The goals of this contract are 25% total MBE and 5% WBE, and will be monitored on a quarterly basis.

The vendor has scheduled the following firms:

Total MBE: 25%
Spann Tech, Inc.
311 South Wacker Drive, Suite 2400
Chicago, IL 60606

Total WBE: 5% Starr Design Associates, Inc. 717 W. Oakdale Chicago, IL 60657

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

Charge to Operations: \$1,125,000

\$750,000-12150-483-56310-009522-000000-2012-FY13

\$375,000-TBD-FY14

FY2013 and FY2014 funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

# **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer

Within Appropriation:

DAVID G. WATKINS Chief Financial Officer Approved:

JEAN-CLAUDE BRIZARD
Chief Executive Officer

Approved as to Legal Form

PATRICK J. ROCKS General Counsel