

**APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH CITYSPAN FOR CONSULTING SERVICES****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the first option to renew the agreement with Cityspan Technologies to provide consulting services to Office of Pathways to College and Career at a cost not to exceed \$313,250. Vendor was selected on a non-competitive basis: the non-competitive request was presented to the Non-Competitive Procurement Review Committee on April 3, 2012, and was approved by the Chief Purchasing Officer. The consultant previously has worked with the Board to develop and maintain the Cityspan data platform. This agreement expands the data system to create an enterprise solution for documenting and tracking Out-of-School Time (OST). A written document exercising this option is currently being negotiated. No payment shall be made to Consultant prior to the execution of the renewal agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Seanior, Miss Pamela Dorcas / 773-553-2280

**VENDOR:**

- 1) Vendor # 97779  
CITYSPAN TECHNOLOGIES  
2054 UNIVERSITY AVE, 5F  
BERKELEY, CA 94704  
Cityspan  
510 665-1700

**USER INFORMATION :**

Project 11375 - Academic Learning and Support  
Manager: 125 S Clark  
Chicago, IL 60603  
Russell, Ms. Michelle C  
773-553-2127

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report # 12-0627-PR5) in the amount of \$313,250 is for a term commencing July 1, 2012 and ending June 30, 2013, with the Board having two (2) options to renew for one (1) year terms. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Purchasing Officer.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2013 and ending June 30, 2014.

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES:**

Cityspan will provide an enterprise license for Cityspan software, customization of the software and hosting of software. Cityspan will provide attendance tracking and contract management systems to the Chicago Public Schools to support the management of Out of School Time, Supplemental Educational Services ('SES') and other CPS enrichment programs. The software will collect student level data and generate summary reports that meet requirements of CPS and its funding sources.

**DELIVERABLES:**

Cityspan will: 1) Provide software licensing, hosting and user support including the development of Cityspan's codebase, data center operations, internet connectivity, security monitoring and user support services. The enterprise license will provide CPS with an unlimited number of school sites and Community Based Organizations ('CBO') database instances. 2) Support the development of the RFP and Service Plans for Community Schools Initiative (CSI) and ASAS. 3) Customize the software, and perform data imports/exports, to meet CPS SES data collection requirements for school year 13-14. 4) Develop site-level and administrative reports to meet OST, CSI and Academic Competition requirements. 5) Develop and deploy the Human Achievement Quotient; Human Achievement College and Career Assessment; and the MHA Employee Appraisal (f/k/a Employability Assessment) across CPS participating schools and generate reports to summarize assessment results. 6) Create user roles and permissions to enable CBO access to school-level information. 7) Develop reports and custom navigation to allow CBO access to selected software features and report. 8) Develop a tracking module that allows CPS to collect common data items across program initiatives. The module will also serve as a base module for CPS schools that do not have specific funding sources. 9) Prepare APR reports for CPS 21st CCLC schools and enter the results into the US Department of Education PPIC system.

**OUTCOMES:**

Consultant's services will result in a district-wide data management and tracking system that is linked to existing Board data systems. This system also will provide reports to the local, state, and federal funding agencies per the mandates of the funding sources. The system will link with the existing board systems to provide information to schools and the district about student participation and involvement in OST programming.

**COMPENSATION:**

Consultant shall be paid as follows: \$230,000 on the later of July 15, 2013 or within 30 days of execution of the renewal and \$83,250 will be paid on June 15, 2014; total not to exceed the sum of \$313,250.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize Officer of Pathways to College and Career to execute all ancillary documents required to administer or effectuate this option.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include 30% total MBE and 7% total WBE participation. However, this agreement is exempt from MBE/WBE review; as it is a software based agreement and the specialized IT services and equipment are only available from this vendor.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 332, Unit 11390, Academic Learning and Support - City Wide, FY14 \$294,400  
Fund 324, Unit 11390, Academic Learning and Support - City Wide, FY14 \$18,850  
Future year funding is contingent upon budget appropriation and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



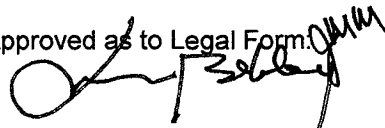
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel