# AUTHORIZE FINAL RENEWAL AGREEMENT WITH CANNON DESIGN FOR DESIGN MANAGEMENT SERVICES

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the final renewal agreement with Cannon Design, Inc. to provide design management services for the Capital Improvement Program at a total cost for the option period not to exceed \$5,900,000. A written document exercising this option is currently being negotiated. No payment shall be made to Cannon Design during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number:

09-250043

Contract Administrator:

Hernandez, Miss Patricia / 773-553-2280

#### **VENDOR:**

1) Vendor # 96547 CANNON DESIGN 225 N. MICHIGAN AVE., STE 2100 CHICAGO, IL 60601 Rick Dewar 312 960-8253

#### **USER INFORMATION:**

**Project** 

Manager:

11860 - Facility Operations & Maintenance

125 South Clark Street 16th Floor

Chicago, IL 60603 Taylor, Ms. Patricia L 773-553-2960

## **ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 09-0923-PR5, as amended by 10-0728-PR9, 11-0223-PR2 and 11-0622-PR8) in the amount of \$26,000,000 is for a term commencing November 19, 2009 and ending November 18, 2012, with the Board having two (2) options to renew for one (1) year terms. The agreement was renewed (authorized by Board Report 12-1024-PR7) for a term commencing November 19, 2012 ending November 18, 2013. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

#### **OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing November 19, 2013 and ending November 18, 2014.

## **OPTION PERIODS REMAINING:**

There are no option periods remaining.

## **SCOPE OF SERVICES:**

The Design Manager ("DM") will support the Chicago Public Schools Facilities Department in the planning, scope and transfer package development of capital projects, maintenance of design and construction standards, management of design consultants (architects, engineers, et.al.) and overall development of metrics and best practices to assure efficient use of the Board's capital funds. The DM will provide additional staff to support the new "comprehensive approach" of scoping proposed work and to support the increased volume and extent of the scope for the FY14 CIP projects. In addition, the DM will perform various peer reviews for charter schools and asset projects.

#### **DELIVERABLES:**

The DM will provide scoping and transfer package development, selection and management of architects, and engineers of records and other design professionals projects coordination, design standards development and general facilities department design support.

#### **OUTCOMES:**

Vendor's services will result in the Capital Improvement Program operating in an efficient manner in the best interest of the Board.

#### **COMPENSATION:**

Vendor shall be paid during this option period as follows: hourly rate with a 2.4 multiplier for Cannon personnel located at CPS Central Office; an hourly rate with a 2.95 multiplier for Cannon personnel located outside of CPS Central Office; an hourly rate with a 2.25 multiplier for Cannon consultants located at CPS Central Office; an hourly rate with a 2.5 multiplier for Cannon consultants located outside of CPS Central Office. Total compensation shall not exceed the sum of \$5,900,000 which is inclusive of all reimbursable expenses.

#### **REIMBURSABLE EXPENSES:**

Reimbursable expenses include, but are not limited to, assessment equipment, warehouse rental, telephone, transportation, car mileage associated with Board business, and other related expenses. Reimbursable expenses for car mileage shall be in accordance with the Board's Policy on Reimbursement for Work Related Expenses adopted July 22, 2009 (authorized by Board Report 09-0722-PO1).

#### **AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this option agreement.

## **AFFIRMATIVE ACTION:**

The contract is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts (M/WBE Program). The M/WBE participation goals of 35% MBE and 5% WBE for the contract include the following scheduled firms:

**Total MBE: 35%** Architrave, Ltd.

128 W. Chicago Ave., 2nd floor

Chicago, IL 60642 Contact: Ruben Gil

Probe Consulting Services 855 W. Adams St. Chicago, IL 60607

Contact: Suresh G. Pinjarkar

CCJM Engineers 550 W. Washington Blvd., Ste. 950 Chicago, IL 60661 Contact: Anil Ahuja

Environmental Design International, Inc. 33 W. Monroe St., Ste. 1825 Chicago, IL 60603 Contact: Karen Steingraber

Infrastructure Engineering, Inc. 33 W. Monroe, Ste. 1540 Chicago, IL 60603 Contact: Harish Goyal

Total WBE: 6%

Terry Guen Design Associates 521 W. Superior St. Ste. 327 Chicago, IL 60654 Contact: Terry Guen

J.A. Watts, Inc. 222 W. Morgan St., Ste. 4A Chicago, IL 60607 Contact: Julie A. Watts

#### LSC REVIEW:

Local School Council approval is not applicable to this report.

#### FINANCIAL:

FY14, FY 15 Fund: TBD Capital Fund

Facility Operations and Management not to exceed \$5,900,000

FY14: \$3,442,000 FY15: \$2,458,000

CFDA#: Not Applicable

# **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

SÉBASTIEN de LONGEAUX Chief Procurement Officer Approved:

BARBARA BYRD-BENNETT Chief Executive Officer

Approved as to Legal Form

JAMES L. BEBLEY General Counsel