

**AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH CHRISTOPHER TOCZYCKI
INCORPORATED FOR STUDENT TRANSPORTATION CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the extension of the agreement with Christopher Toczycki Incorporated to provide student transportation consulting services to the Department of Transportation at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis pursuant to Board Rule 7-6. This item was presented to the Single/Sole Source Committee on May 2, 2023 and approved by the Chief Procurement Officer. Prior to the approval as a Single Source, the item was published on the Procurement website on May 2, 2023, found here: cps.edu/procurement. The item will remain on the Procurement website until the June 28, 2023 Board Meeting. This Process complies with the independent consultant's recommendations for single source procurements and the Board's Single/Sole Source Committee Charter. A written extension document is currently being negotiated. No payment shall be made to the Vendor during this extension period prior to execution of their written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this extension is stated below.

Contract Administrator : Gonzalez, Cristina / 773-553-2280

VENDOR:

- 1) Vendor # 94558
CHRISTOPHER TOCZYCKI INC
1068 ARCADY DRIVE
LAKE FOREST, IL 60045

Christopher Toczycki
847 308-7265

Ownership: For-Profit-Corporation;
Christopher Toczycki -100%

USER INFORMATION :

Project
Manager: 11870 - Student Transportation

42 West Madison Street

Chicago, IL 60602

Franco, Leonardo

773-553-2860

PM Contact:

11870 - Student Transportation

42 West Madison Street

Chicago, IL 60602

Jones, Kimberly D

773-553-2860

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 22-0622-PR18) in the amount of \$677,500 was for a term commencing July 1, 2022 and ending June 30, 2023, with the Board having no options to renew. The original agreement was awarded on a non-competitive basis pursuant to Board Rule 7-6: the sole-source request was presented to the Single/Sole Source Committee and approved by the Chief Procurement Officer. The Agreement was amended to increase the scope of services and cost by \$290,000 using Emergency Authority 22-0622-RS4.

EXTENSION PERIOD:

The term of this agreement is being extended for one year commencing July 1, 2023 and ending June 30, 2024.

OPTION PERIODS REMAINING:

There are no option periods remaining.

SCOPE OF SERVICES:

Vendor shall continue to provide transportation planning and support services that will be utilized to support transport of CPS students. Services shall include the following: run tiering (scheduling of bus runs into routes minimizing complexity, equipment and bus aid utilization), vendor assignment (assigning of bus routes to vendor per established constraints and cost minimization objectives), summer school start time determination (determination of school start times from projected enrolments to help maximize run tiering for summer school routes), and operational support (ongoing support of analytics, reporting, and data interfaces used to manage student routing).

DELIVERABLES:

Vendor will continue to provide planned routes that maximize the use of bus equipment and bus aides while ensuring that the resulting routes are operationally feasible, and ensuring that students can be transported to and from school with the same bus vendors.

OUTCOMES:

Vendor's services will result in assisting the Department of Transportation with planning of routes and assignments of routes to transportation vendors.

COMPENSATION:

Vendor shall be paid in accordance with the Agreement.

Estimated annual costs for the one (1) year term set forth below: \$1,064,250, FY24.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written extension document. Authorize the President and Secretary to execute the extension document.

Authorize Executive Director of Transportation to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is exempt as this agreement is for Proprietary Software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115, Student Transportation Unit, 11870
\$1,064,250, FY24
Not to exceed \$1,064,250 for the one (1) year term.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



PATRICIA HERNANDEZ
Acting Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA
General Counsel