

**AUTHORIZE THE SECOND (FINAL) RENEWAL AGREEMENT WITH SUTTON FORD, INC. TO PROVIDE VARIOUS VEHICLES, INCLUDING MAINTENANCE AND RELATED SERVICES**

**THE INTERIM SUPERINTENDENT/CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the second (final) renewal agreement with Sutton Ford, Inc. to provide various vehicles, including maintenance and related services to the Department of Capital Planning and Construction at an estimated annual cost set forth in the Financial Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Sutton Ford, Inc during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 120 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 787062

Contract Administrator : Yi, Ann / 773-553-2280

**VENDOR:**

- 1) Vendor # 97996  
SUTTON FORD, INC.  
21315 CENTRAL AVE  
MATTESON, IL 60443  
Zack Harville  
708 720-8000

Ownership: For Profit Corporation - Karen Ford - 51%, Karmala Sutton, 49%

**USER INFORMATION :**

Project 11860 - Facility Operations & Maintenance  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Dye, Venguanette  
773-553-2960

PM Contact: 11880 - Facility Opers & Maint - City Wide  
42 West Madison Street  
Chicago, IL 60602  
Hansen, Ivan  
773-553-2960

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 22-1207-PR8) in the amount of \$800,000 is for a term commencing January 1, 2023 and ending December 31, 2023, with the Board having two (2) option(s) to renew for two (2) year terms. The first renewal Agreement (authorized by Board Report 23-1214-PR6) in the amount of \$2,000,000 is for a term commencing January 1, 2024 and ending December 31, 2025. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-4(b).

**OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing January 1, 2026 and ending December 31, 2027.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide various vehicles, maintenance and services for various departments.

**DELIVERABLES:**

Vendor will continue to provide new vehicles, related parts, routine service, maintenance and repairs, including delivery, as set forth in the Agreement, for various departments.

**OUTCOMES:**

The outcomes will include: 1. Improved overall reliability for CPS fleet of vehicles.2. Increase of the driver to vehicle ratio to 1:1.3. Maintain the useful life of the current CPS fleet of vehicles.4. Reduced lead time for CPS fleet of vehicle delivery.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**BUSINESS ENTERPRISE PARTICIPATION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is in full compliance as the Prime vendor has committed to the participation goals of 30% MBE and 7% WBE as the Prime vendor is 100% MBE.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Various Funds

Unit 11860 - Department of Facility Operations & Maintenance Remove

Unit 11870 - Department of Student Transportation

Unit 11880 - Department of Facility Opers & Maint

Unit 12150 - Department of Capital/Operations - City Wide

FY26 - \$300,000

FY27 - \$600,000

FY28 - \$300,000

Not to exceed \$1,200,000 for the two (2) year term. Future year funding is contingent upon budget appropriation and approval.

**GENERAL CONDITIONS:**

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy adopted June 26, 1996 pursuant to Board Report 96-0626-PO3; Ethics provision, in accordance with the Board's Ethics Code as amended; and, Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



MACQUILINE KING, Ed.D  
Interim Superintendent/Chief Executive Officer

Approved: 



ELIZABETH K. BARTON  
Acting General Counsel